



Aldergrove Festival Days Society's **Annual Christmas Light-up Parade**

Downtown Aldergrove Starting at 6pm
Saturday, December 10, 2011

APPLICATION DEADLINE December 7, 2011

1. CLOSING DATE

All applications must be received by the deadline noted on the application form.

2. AGE LIMIT

No child under the age of twelve (12) years is permitted to march alone in the parade; they must be accompanied by an adult.

3. CITY BY-LAWS

By-laws prohibit giving or throwing merchandise or devices of any kind from any float or entry.

4. LIABILITY

Sponsors of any entry will indemnify and save harmless the Aldergrove Festival Days Society (it's directors and employees), Aldergrove Agricultural Association, Township of Langley, Province of B.C. from all responsibility for personal injury or property damage arising from accidents incurred going to, during and dispersing from the parade event.

5. FLOATS

All floats must be of proper construction to allow no chance of breakdown during the parade and must have proper driver's vision and ventilation.
Drivers must remain with the float.

6. FLOAT SAFETY

- ✓ No smoking on or near floats. Carry an approved fire extinguisher (should be dry chemical type; at least 5 lbs.). Be sure it is in good working order and people with the float are aware of how to use it.
- ✓ Be certain the exhaust pipe is wrapped with fire protective insulation where it passes near decorations.
- ✓ Be sure that the vehicles braking system is in working order and that there is adequate vision and ventilation.
- ✓ Make certain all vehicles are properly serviced with water, fuel and oil and that the tires and battery are in good condition.
- ✓ Vehicles will be in the assembly area for some time before the commencement of the parade.
- ✓ Vehicles must be in good mechanical condition to ensure it can make it through the parade route.

7. STARTING TIME

5:00 p.m.	Large floats must be checked in
5:30 p.m.	All floats must be in line up
5:45 p.m.	Bands, marching units and drill teams must be in place
6:00 p.m.	Parade starts

8. CHECK-IN

Persons in charge of entries **must** report to the **CHECK-IN POINT (in front of school on 28th Avenue and 273 St.)** to confirm their position allocation. Position numbers will be marked along the assemble area starting with number 1 at the beginning. Parade position numbers will be assigned at the check-in. **Please ensure that all participants are aware of your position number and the name your registered under.** Each Entry will be given their position number printed on a paper plate which will need to be attached to the LEFT side of your entry in clear view for the announcer to see.

9. YOUR POSITION IN THE PARADE

Every effort will be made to position entries in an entertaining and coordinated manner. **Your position in the parade is critical.** Since the reviewing stand and television narrator will rely on our arrangement, you **MUST NOT** change your position. To ensure you are in the correct position, check the numbers ahead and behind you to see that you are in sequence. We count on each participant to assist in keeping the parade in order. If there is a problem **advise the check-in immediately.**

10. KEEP THE PACE!!

In order to assure that the procession moves smoothly, we need your help in maintaining the pace and the space. Keep spacing of 50 feet (about 4 car lengths) behind the entry ahead of you. Parade Marshals will be situated along the route to ensure this is maintained; please abide by their instructions.

11. HORSES (AND OTHER ANIMALS)

Please be considerate of all animal entries. Stay well clear of such entries and be as calm as possible. Participants with animal entries should be well stocked with water and appropriate control devices. **Animal entries must be followed by a clean-up crew (an award will be given to the best clean-up crew).**

12. JUDGING

There will be **no** judging of this Parade. Everyone is a winner to Santa!

13. INFORM YOUR TEAM

Please make sure that all participants in your entry are aware of your entry number and the name you entered with. Every year we have people searching for their group and they don't know where they are positioned and not certain what name their group is!

For updated information and details on other fun events, visit us at: www.AldergroveFestivalDays.com

Special Request: The Real Santa will be visiting the Parade this year. We ask that your entry does not have a Santa. Elves are good, but, please, there is just one Santa!

Please Note

NO ITEMS (candies, balloons, etc.) ARE TO BE THROWN TO PEOPLE WATCHING THE PARADE.

This could cause accident or injury to children.

This will be strictly enforced and offenders may be asked to leave the

Parade date: 6PM Sat., Dec. 10, 2011

APPLICATION DEADLINE:

December 7, 2011

Parade Entry Form for:
Aldergrove Festival Days
Annual Christmas Light-up Parade

www.AldergroveFestivalDays.com

Name of Sponsor: (print please) _____

Name(s) of people in Charge: _____

Mailing Address: _____

Postal Code: _____ Email: _____

Main Contact Phone: _____ Alternate No.: _____ Fax: _____

Alternate Contact & Phone #: _____

Number of Persons in the Entry: _____ Length Required for Line-up: _____ Feet **Any Music/Sound?: YES NO**
Circle answer

There will be no judging for the Christmas Parade.

Provide a description & history of your entry. To be used for narrator and publicity (This must be completed in 100 words or less.)
Please **PRINT CLEARLY**.

Note to all Commercial Entries

NO entry fee for our Christmas Parade !!

Special Request: The Real Santa will be visiting the Parade this year. We ask that your entry does not have a Santa. Elves are good, but, please, there is just one Santa!

I/We, the undersigned, indemnify and save harmless, Aldergrove Festival Days Society, the Township of Langley, the Parade staff and officials and the Province of B.C. from and against any and all claims for personal injury or property damage or liabilities arising from participation in, going to, during and dispersing from the Parade. In signing below, I acknowledge that I have read and agree to the rules and regulations and will share this information with those participating in the parade!

Date: _____ Signature: _____ Title: _____

Fax or Mail entry to **arrive** BEFORE APPLICATION DEADLINE of December 7, 2011
Box 1642 Aldergrove, BC V4W 2V1 Phone: 604.418.9507 Fax **604.857.8964**